

# Beaver Station Cultural & Events Center

## Rental Rates

Showers | Parties | Corporate Events

### 1897 Event Room & Trackside Courtyard

Rental rates are based on the size of a function and day of the week.



	10-39 guests	40-60 guests	61-80 guests	81-100 guests	101-150
Friday	\$800	\$900	\$1000	\$1200	\$1500
Saturday	\$1000	\$1200	\$1400	\$1600	\$2000
Sunday	\$500	\$600	\$700	\$900	\$1200



**Event Lawn & Belvedere Rental fee is \$400 with Station Rental**

Saturday rate applies to holidays.

Appropriate rate category will be charged if attendees exceed booked amount.

### Rental Includes:

- Tables: 60” round seat 8; 36” round seat 4 or stand 4 at 42” cocktail height; sweetheart table, 4’, 6’ and 8’ rectangular; and stainless-steel bars (linens not included)
- Gold Chiavari chairs
- Sound system, microphones, video screen, in/outdoor speakers
- Courtyard awning with side panels, lights and built in tables
- Full use of catering kitchen for approved caterers
- Partial use of catering kitchen for delivered food
- Equipment set-up according to specifications

### Additional Fees:

**Event Host** is required for all events at an additional fee to provide assistance, coordination, room set-up and cleanup. Fee is \$15 per hour, calculated on total hours for: deliveries, decorating, the event and 1 hour following the event.

**Busser Staff** is required when guest count is over 50 people, not provided by the caterer or food is brought in or delivered. Busser will assist with food set-up, cleanup and clearing dirty dishes. Fee is \$10 per hour, per staff person.

**Self-Serve Beverage Station** requires a \$75 fee for set-up and replenishing for 60 – 100 guests, \$125 for over 100 guests.

**Coat Check** is optional during inclement weather. An additional fee of \$10 per hour. Typically two staff people per event.

**Courtyard Heaters** are optional with cool temperatures. Fee is \$40 each. Two available, includes natural gas.

